



CDMHA Board Meeting Report: 13 Aug 2024

Present: Erin Noble, Katie Gravelle, Nicole Sansom, Mark Annette, Brent Fehrman, James Chatelain, Betty, Mike, Barb Ziegler, John Kichinko, Kelli Riley, Corry Bently, Traciann Sharp, Mark Harrop, Krystyna Lazar,

Regrets: Paula Hamilton, Ashley Stoneman, Michael Kichinko, Arli

Absent:

Late:

Left Early: Traciann

Members:

Meeting Called to Order: 6:01pm

Meeting Chair & Time Keeper: Mark Annett, President

Agenda & Meeting Minutes:

- **Motion** to accept August meeting agenda by; Traciann sharp by, second Mark Harrop
Motion Carried.
- **Motion** to accept July minutes by: By Traciann Sharp, seconded by Kelli Riley

Omissions and Corrections

Reports:

Ice Scheduler's Report – John:

- 1. Deadlines to Firm Permits:
 - a) September - Permit Signed
 - b) Main Ice & Tournaments - September 14
- 2. Weekly Ice Allocation:
 - a) Entitled - 31.75
 - b) Request - 36.5
 - c) Allocated 34.5
 - d) Last Year - 33.5
- 3. Deadline to finalize number of teams in each Division - September 12
- 4. Ice User Meeting
 - a) New Public Code of Conduct Policy - updated late fall
 - b) Live Streaming in Haldimand County Arenas
 - c) Discretion of Staff if there is flood conflict @ HCCC
 - d) Make sure coaches are aware of their responsibility to set up & remove dividers for half ice games
 - e) Special Event Permit required for tournaments with vendors
 - f) Position Statement - Summer Ice
 - g) Facility Booking & Ice Allocation Policy Review
- 5. Time changes for U7/U8/U9 Jamboree

- 6. September Schedule Updated on website for Prep Ice under "Development"
- The Coaches Clinic was booked, James will speak more to this.

Registrar's Report – Mike:

2024-2025 CDMHA Registration numbers as of Aug. 12th, 2024.

Division	Total:
U13 - (2012, 2013) Local League (Caledonia)	33
U11 - (2014, 2015) Local League (Caledonia)	31
U6 (2019) (Caledonia)	26
U8 - (2017) Local League (Caledonia)	26
U15 - (2010, 2011) Local League (Caledonia)	25
U9 - (2016) Local League (Caledonia)	21
U18 - (2007, 2008, 2009) Local League (Caledonia)	21
U7 (2018) (Caledonia)	17
U5 (2020, 2021) (Caledonia)	9
Grand Total	209

VP of Local League Report – Traciann:

- Posted for a U13 and U15 convenor. Will also be posting for U15, U8 and U9 coaches. We are good for U11, U13 and U18 coaches.
- May possibly need to interview for U11
- Shawna Carrick has reached out to be U15 Convenor
- HLL meeting at the AGM there had to be an appointed representative.
- Katie Moore is the president from Hagersville.

In Camera 6:25pm

Out of Camera 6:30pm

Timekeeper Report

- Setting up the system for the new kids coming
- Haldimand meeting / Samsung tablets were provided for music to be played already loaded with music.

Tyke Convenor/Coordinator Report – Katie:

- No formal coaching application will be required.
- Order for the Timbits jersey needs to get sent in. Katie will review numbers and get the order in.

Development Convenor Report – Kelli:

- Will speak with Michael about opening up development online.

Coach Development Report – James:

-

Equipment Manager's Report – Corry:

- Jersey's were ordered. Expected delivery day end of Aug.

Treasurer's Report – Erin:

- Appendix A

Website – Arli

- Need to update the police check on our website.

Challenge Cup – Mark:

- Will start looking for awards
- Working on updating for vendors
- The site is live and hotels available to book
- Will speak with ILA about sponsorship

Jamboree

- Have spoken with Mark about ideas
- Has Bruiser to attend
- Working on vendors
- Looking for sponsorship

Fundraising - Barb:

- Have been working around town to get sponsorship
- Letter has been circulated to companies within town
- Raffle 4 tickets to the Buffalo Sabres at the glass / tickets will be handed out to parents in September
- Looking for additional prizes. PS5?
- Sportsheadz has an e-race/ can sell apparel – signed up for a seminar to provide more information.
- 50/50 draw? Would require a lottery license. Looking into online version.
- Barb will come up with something to add to website to let members know what fundraiser fee is for.

James would like to put a motion forward to spend \$3000 on prizes, seconded by Mark, none opposed.

Coaches Evaluator

- Coaches' clinics for **Sept 22**, the cost is \$30 per coach within CDMHA, outside of CDMHA is \$110.
- Can have up to 24 coaches.
- Emails can be sent out to all of HLL
- Payment is received when you attend, or you can register online with OMHA
- **Appendix B**

President's Report– Mark:

Haldimand River Kings

- No Report

Open Business:

- **Action:**
- **Discussion:**
 - .

- **Action:**
- **Discussion:**.
- **Action:**
- **Discussion:**

New Business:

- **Action:** A motion to go ahead with Select teams seconded by James Chatelain
Non one opposed.
- **Discussion:** if there is a coach that would like to commit to a Select team
Tryouts would be held. Discussion will be had at coaches meeting regarding Select teams
- **Action:** Constitution and policies and procedures need to be updated
- **Discussion:**. Nicole, Erin and Maryann reviewed and updated, and Arli has updated the website.
- **Action:**.
- **Discussion:**.

E-Mail Votes

There were no e-mail votes for this meeting.

Deferred to Next Meeting:

Select Teams Vote

Next Meeting – Sept 9th : Remax Room

Motion to adjourn by: Erin

Seconded by; Kelli

Motion Carried.

Meeting Adjourned – 7:35pm

Appendix A

Caledonia and District Minor Hockey Association		
Profit and Loss		
May 2023 - April 2024		
	Total	Budget
INCOME		
4200 Registration	178,558.11	180,000.00
4240 Sponsorships/Donations	6,600.00	
Donations	1,942.40	
Sponsorships	3,850.00	
Total 4240 Sponsorships/Donations	\$ 12,392.40	12,000.00
4310 Other Income	782.00	
4320 Team Extra Ice Payments	3,418.15	3,000.00
4500 Challenge Cup Tournament		
4504 Prize Table Revenue Challenge Cup	2,425.00	
4505 Tournament Registration- Challenge Cup	28,100.00	
4506 Challenge Cup Misc Revenue	840.00	
4510 Ice Costs Challenge Cup	-8,665.70	
4535 Prizes and Trophies Exp- Challenge Cup	-779.71	
4540 Timekeepers Challenge Cup	-245.00	
4550 Other Expense Challenge Cup	-303.97	
Total 4500 Challenge Cup Tournament	\$ 21,370.62	11,000.00
4700 Fundraising	3,959.65	4,000.00
4701 ILA Fundraiser		
4712 ILA Fundraiser Income	-319.00	
Total 4701 ILA Fundraiser	-\$ 319.00	
Total 4700 Fundraising	\$ 3,640.65	0.00
4800 Player Development	11,760.00	12,000.00
Total Income	\$ 231,921.93	222,000.00
GROSS PROFIT	\$ 231,921.93	
5460 Timekeepers	8,155.00	8,300.00
5910 Other Expenses	976.32	1,000.00
Total Expenses	\$ 228,519.38	222,830.00
OTHER INCOME		
5700 Interest Income	2,550.04	
Total Other Income	\$ 2,550.04	2,500.00
PROFIT	\$ 5,952.59	1,670.00
Monday, Jun. 10, 2024 06:16:38 a.m. GMT-7 - Accrual Basis		

EXPENSES		
5025 Fundraising Expense	3,380.00	
5040 Audit Fees	7,627.50	4,500.00
5050 Bookkeeping Fees	452.80	500.00
5060 Awards & Trophies	1,046.23	1,100.00
5080 Bank Fees	352.65	
5081 QE Fees	1,808.01	
5082 Elavon Fees	4,147.91	
Total 5080 Bank Fees	\$ 6,308.57	6,500.00
5100 Team Parties	3,979.58	
5160 Equipment	1,455.14	
5161 House League Jerseys & Socks	23,131.18	
Total 5160 Equipment	\$ 24,586.32	25,000.00
5185 Hockey Development		
5170 Player Development	6,010.00	
5175 Goalie Development	2,670.00	
5180 Coach/Trainer Development	1,940.79	
Total 5185 Hockey Development	\$ 10,620.79	11,000.00
5200 Ice Rental - Hockey		
Extra Ice Rented		3,000.00
5201 Development Ice	5,367.50	5,400.00
5202 Regular Ice	106,265.44	108,000.00
Total 5200 Ice Rental - Hockey	\$ 111,632.94	116,400.00
5220 Ice Scheduler	6,000.00	6,000.00
5225 Registrar	6,000.00	6,000.00
5230 Referee Scheduler	784.00	800.00
5235 Other Miscellaneous Service Cost	28.68	
Total 5230 Referee Scheduler	\$ 812.68	830.00
5260 Office Expense	159.68	500.00
5261 Officials Add-on (Ref portal)	33.71	
5270 Website	1,487.08	
Total 5260 Office Expense	\$ 1,680.47	1,700.00
5280 OMHA Fees	13,873.48	14,000.00
5360 Photography	3,103.21	
5380 Referees	14,638.00	
5381 Referee Mileage	3,645.49	
Total 5380 Referees	\$ 18,283.49	20,000.00
5460 Timekeepers	8,155.00	8,300.00
5910 Other Expenses	976.32	1,000.00
Total Expenses	\$ 228,519.38	222,830.00
OTHER INCOME		
5700 Interest Income	2,550.04	
Total Other Income	\$ 2,550.04	2,500.00
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Caledonia Minor Hockey Coach Continuing Education Support

Report:

Clinic Host:

Caledonia Minor Hockey

Contact name: James Chatelain

Email: jchatelain1@hotmail.com

Clinic Selection:

- ✓ Skating
- ✓ Planning a Practice

Clinic Date and time:

Caledonia Hockey Arena

Sunday September 22nd

Classroom-9:00am-10:30am and 1:30pm-to 3:00pm

On-ice Session: 11:00am-12:30pm and 3:30- 5:00pm

Instructional Stream Coach Development

- ✓ **Skating**

*Clinic Length 4 hours

*Registration pre brief 30 minutes

*Class –room instruction 90 minutes

*Transition to ice 30 minutes

*On ice session 90 minutes

\$ 20 per coach minimum 12 coaches / maximum 24 (OMHA COST)

- ✓ **Practice plaining**

*Clinic Length 4 hours

*Registration pre brief 30 minutes

*Class –room instruction 90 minutes

*Transition to ice 30 minutes

*On ice session 90 minutes

\$20 per coach minimum 12 coaches / maximum 24 (OMHA COST)

Cost per coach to Register:

Ice Rental: 150 per hour- Total of 4 hours = \$600

Lunch- Pizza and drinks - \$100- Estimated 12 coaches---- \$200-24 coaches

OMHA: \$30 per coach- 12 coaches \$360 ----24 coaches \$720

I would recommend charging \$110 per coach to register for the 2 clinics (***Skating Development & Practice plaining***)

Exp. 12 coaches x 110\$ = \$1320 – ICE (\$600) – Pizza (\$100)- OMHA (360) =\$1060

James Chatelain

Coach Development

